



Choral Director Job Description

Reports to: Upper School Principal

Job Summary: The Choral Director is responsible for instructing secondary school students in the field of choral music and creating a safe and orderly learning environment. The director motivates students to develop an interest in and an appreciation of the art of music. Dedicated to providing musical direction, choral direction and guidance for the choir members of the Middle and Upper School students, the director develops the knowledge, skills, and talents of students in the field of music by utilizing a variety of instructional techniques appropriate to students' interests and abilities. The director must be enthusiastic about teaching choral arts and working with students in 6th-12th grades. He or she will be a Christian who will also assist the Fine Arts Director as needed. The Theatre teacher will be a Christian that will inspire students to learn the knowledge, skills and subject matter of the assigned area contributing to their development as mature Christians, consistent with The First Academy philosophies, vision and mission statement.

Essential Job Functions:

- Your service at The First Academy is a ministry. In your ministry role, it is imperative that you understand the importance of embracing a Christian Worldview and being an ambassador for the Gospel. The Baptist Faith and Message of 2000, The First Baptist Church of Orlando, and the School's Statement of Faith outlined in Article III of its By-laws are the guidelines of Biblical interpretation and application to social and lifestyle issues at The First Academy. As an employee of The First Academy, you agree to minister and to be a role model to students and others within these guidelines.
- Instruction in appropriate warm-ups before rehearsals and performances
- Develops clear and concise instructional lesson plans and organizes class time to provide a balanced program of preparation, instruction, and rehearsal time
- Select appropriate music for the choir to perform based on the venue, occasion, and level.
- Provides individual and small group instruction and adapts the curriculum to the needs of students with varying abilities
- Arranges opportunities for students to present musical performances both during and after school hours.
- Selects, requisitions, and maintains books, instructional materials, and instructional aids.
- Program musical performances includes Christmas concerts, chapels, Spring concert, and collaboration with other areas of the school

- Establish and maintain a performance dress code
- Conduct auditions when necessary to identify and select suitable choir members for smaller ensemble groups or eventually an auditioned choir for the program.
- Schedule choral rehearsals and ensure that the choir members attend rehearsals.
- Select individual choir members to perform solos when necessary.
- Provide necessary instruction during a rehearsal in the following areas:
- Direct choral members during performances to ensure that the desired collective sound is achieved.
- Record vocal parts to supply to canvas for students to practice
- Encourage students to audition for the All-State competition each year and help students prep for this difficult audition.
- Coordinate and execute the field trip for Tampa for the All-State Competition.
- Find schools, colleges, and other choral opportunities to collaborate with the community.
- Assists the theatre director with auditions when requested

Required Qualifications and Experience:

- Evidence a mature personal Christian faith consistent with the First Academy Statement of Faith including being a born again Christian, active Church member, exhibiting a close personal walk with Jesus Christ: modeling an exemplary Biblical lifestyle and evidencing maturity in the understanding and integration of sound Biblical principles in classroom instruction and personal counseling.
- Director will play piano during rehearsals and practice
- Be a member of FMEA and FVA
- Bachelor's degree required; Music, Music Education, or related field is preferred.
- Proven experience working as a choral director and with the 6th-12th age group.
- Sound Musical Knowledge
- Ability to interpret various types of music
- Strong Leadership Skills
- Excellent analytical, organizational, and problem-solving skills
- Must be a team player who works with the entire Fine Arts Team
- Effective communication skills
- A passion for music
- Patient, creative, and assertive.

Assists for Middle and Upper school in the Spring Musical as the Musical Director.

This position requires some weekend & evening availability to attend school activities, Shows, High school & middle school Districts & State Thespian Festivals.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Consistent attendance is a job requirement.